



ERICSON PUBLIC LIBRARY

AGENDA ERICSON PUBLIC LIBRARY BOARD OF TRUSTEES

Place: LIBRARY MEETING ROOM

Date: April 18, 2022 5PM

In an effort to follow CDC guidelines pertaining to COVID-19 the Ericson Public Library will be limiting the number of individuals allowed in the meeting room. You may join the meeting via internet. If you want to just listen to the meeting please utilize the electronic method below:

Join Zoom Meeting

<https://us02web.zoom.us/j/4929747450?pwd=MXQvL3l5K3YrQmJSSU1QS3RTU0tXdz09>
Meeting ID: 492 974 7450 Passcode: 1111

- A. Roll call & quorum
- B. Approve minutes of previous meeting
- C. Correspondence
- D. Public comments
- E. Director's Report
- F. Financial report and approval of warrants
- G. Committee Reports
 - 1. Building and grounds
- H. Old business
- I. New business
 - 1. Budget Amendments
- J. Adjournment

THE NEXT SCHEDULED BOARD MEETING: Monday, May 16, 2022, 5PM

The Board of Trustees of the Ericson Public Library met in regular session on Tuesday, March 21, 2022 at 5:00 p.m. at the library.

Those present were: Michael Carr, Heather Frese, Charles Irwin, Lisa Kobernusz, John Niemants, Susan Posch, Barb Rardin, Maribeth Waldman. Absent: Gary Nystrom. The meeting was called to order by Frese at 5:00 p.m. There was a quorum present.

The February 22, 2022 meeting minutes were presented by Williams. A motion to approve the minutes was made by Irwin and seconded by Posch and carried unanimously.

The Director's report contained the following items for March 2022:

1. The circulation for February was 9,662. Computer usage was 746, Wi-fi usage was 1160 sessions and we had 1,765 visits to our website. The meeting room was used 27 times. We provided 1 outreach visit reaching 640 people.
2. The library received a donation from the Lowell Study Club for books (\$110.35) and a donation from Leritta and Jerry Mackie (\$250).
3. The hotspots have been checking out for three weeks now. It has been successful and is a smooth process with no issues. With all of them checked out and holds on them, we may want to think about adding more in the future. I will evaluate the stats over the next two months and come back with a recommendation. There's been some great media coverage on *Ericson Connects* which helps market the hotspots too!
4. Margaret Van Dyke was rehired as a library assistant. She is interested in librarianship as a profession, is a quick learner and is a great addition to the staff! Chris has resigned from his position as the city maintenance employee; the job closes 3/18. If any maintenance needs or issues come up, we will need to call a business to come in and repair. They are hoping to fill the position as soon as possible.
5. We have decided to plan for the in person Summer Reading carnival. The date will be June 13th. We have also moved all the Children's puppets and puzzles back out from the Storytime room. Many children have been in over spring break and so we had a lot of smiling faces and kids excited for the change.
6. The Storywalk (R) will be installed by volunteers the library has found by posting to the community page. We had a pretty good response and will walk through the project with Mike from the Parks Department to get a good game plan going for an April install date provided the weather stays ok. I also wrote a grant for the AARP livable communities for two solar powered Wi-Fi connectivity tables which the Park Commission is ok with us putting one by the Storywalk!
7. Andrea and I are working on writing a grant to secure funding for microfilming and digitizing the Boone News Republican from 2008 to current.
8. Amnesty Week is coming up with National Library Week, April 3-9th. We offered this since 2020 and will plan to continue offering it every year to welcome our overdue materials back as well as our patrons.

A motion to accept the Director's report was made by Posch and seconded by Irwin and carried unanimously.

The financial reports for March were examined and filed. Infobunker bills will be lower as the owner is giving the library a discounted rate. A motion approving the financial reports and payment of warrants was made by Kobernusz and seconded by Rardin and carried unanimously.

No committee reports. The Building and Grounds committee will meet Monday and Personnel committee has the Director's evaluation forms.

No old business.

No new business.

The meeting was adjourned at 5:14 p.m. on a motion by Carr and seconded by Irwin and carried unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jamie Williams".

Jamie Williams, Director