



ERICSON PUBLIC LIBRARY

AGENDA ERICSON PUBLIC LIBRARY BOARD OF TRUSTEES

LIBRARY MEETING ROOM
Date: April 19, 2021 at 5:00 PM.

In an effort to follow CDC guidelines pertaining to COVID-19 the Ericson Public Library will be limiting the number of individuals allowed in the meeting room at any given time to ten (10). The regularly scheduled Board meeting set to April 19, 2021 at 5:00 PM will be held electronically. You may join the meeting via internet. If you feel that you need to be at the meeting to speak we will allow you to come into the meeting room to address the Trustees. If you want to just listen to the meeting please utilize the electronic method below:

Join Zoom Meeting

<https://us02web.zoom.us/j/87012500622?pwd=K1p2MkRHR09JK2F5RG1YOCtFYWJ2Zz09>

Meeting ID: 870 1250 0622 Passcode: 874684

- A. Roll call & quorum
- B. Approve minutes of previous meeting
- C. Correspondence
- D. Public comments
- E. Director's Report
- F. Financial report and approval of warrants
- G. Committee Reports
- H. Old business
 - 1. ILS options
- I. New business

1. Contract cities
2. Budget Amendment

J. Adjournment

THE NEXT SCHEDULED BOARD MEETING: Monday, May 17, 2021, 5PM

The Board of Trustees of the Ericson Public Library met on Tuesday, March 15, 2021 at 5:00 p.m. at the library.

Those present were: Michael Carr, Heather Frese, Gary Nystrom, Lisa Kobernusz, John Niemants, Susan Posch, Barb Rardin and Maribeth Waldman. Absent: Charles Irwin. The meeting was called to order by Frese at 5:00 p.m. There was a quorum present.

No correspondence.

The February 16, 2021 meeting minutes were presented by Williams. A motion to accept the minutes was made by Rardin and seconded by Carr and carried unanimously.

The Director's report contained the following items for March 2021:

1. The circulation for February was 8,963. Computer usage was 774, Wi-fi usage was 582 sessions and we had 1,630 visits to our website. The meeting room was used 18 times. We provided 14 outreach visits reaching 949 people.
2. The library received memorials for Bob Fisher from Lisa Ethington (\$100), John and Marilyn Jordan (\$100), Steve and Sue Duffee (\$20), Mary and Donald Godwin (\$50). The Lowrey Foundation awarded \$5,600 for the Summer Reading Program. The library also received \$75 from Alan Maximuk for DVDs. The library received \$105 for library sales and \$44 in desk donations.
3. Chris has finished with repairing the stairwell. We are investigating costs for paint and adding more design elements to brighten up the space. The FE Technologies 24/7 Check-In Chute that will be installed for interior RFID item returns will hopefully begin in April. Tony Franklin will build out a structure that will house the book bin to eliminate the emergency exit issue. This will also help create a better drive-through experience for patrons. The build out will tie in with the existing brick look.
4. Ally Ehrhardt was hired as a library assistant to take on hours from another staff member who resigned. She is a quick learner and is a great addition to the staff!
5. Our new shelving unit is on hold for now since the cost of steel has increased the cost substantially. We are waiting until the costs go back down before purchasing.
6. A grant for the Storywalk (R) was submitted to FORCE board and they awarded \$1,500 for the project. The Storywalk (R) includes about 16-22 posts with a power coated aluminum Picture Book Frames that are installed along a walking path. Storywalk frames would include pages from a children's picture book and as you stroll along the path, families are directed to the next page in the story. This collaboration with the Parks Department supports literacy, movement and the outdoors as well as promotes the Library and Parks in the City of Boone. We will continue to write more grants and seek donations. The cost of the entire project is approximately \$6,612. We do plan to acknowledge all donors on the signs for public recognition.
7. Hall and Martin have provided an updated estimate of \$5,570 for finishing the landscape on the north side of the main entrance steps.

8. I've been researching ILS options since fall. Polaris is getting more expensive and was bought out 2 times. We could see potential savings of over \$10,000 a year. I plan to send a cancellation notice to Polaris with our October renewal.

A motion to accept the Director's report was made by Kobernusz and seconded by Niemants and carried unanimously.

The financial reports for March were examined and filed. A motion approving the financial report and payment of warrants was made by Rardin and seconded by Carr and carried unanimously.

Under old business, Williams provided an update on the library and handling the pandemic issues. Trustees' input was given on computer use. A motion to open Saturdays beginning April 10th was made by Carr and seconded by Waldman.

Under new business, Williams updated Trustees on our Polaris renewal date and other library system options as a cost savings. A motion to proceed with cancelling the Polaris service and research other options was made by Kobernusz and seconded by Rardin and carried unanimously. Williams also stated that a new text marketing service has been funded by the Friends of the library and will help keep people more informed about events, information and services.

The meeting was adjourned at 5:43 p.m. on a motion by Carr and seconded by Niemants and carried unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jamie Williams".

Jamie Williams, Director